

# United Nations/Germany High Level Forum: The way forward after UNISPACE+50 and on Space2030

*13 – 16 November 2018 in Bonn, Germany*

## USEFUL INFORMATION FOR PARTICIPANTS

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Bonn, Rhineland Germany

*Bonn Panorama © WDR Lokalzeit Bonn*

## 1. Welcome to Bonn!

### Bonn - a dynamic city filled with tradition.

The Rhine and the Rhineland - the sounds, the music of Europe. And there, where the Rhine and the Rhineland reach their pinnacle of beauty lies Bonn. The city is the gateway to the romantic part of the river, to water and wine, to mountains and castles, to a UNESCO World Heritage Site.

Bonn is the headquarters of important UN organizations and shares the role of administrative centre for the Federal Republic of Germany with Berlin. The 2,000-year-old city boasts a renowned university specializing in medicine and science. It is home to the headquarters of global corporations as well as important museums, with Beethoven's birth home as the crown jewel.

In the 1990's, following the reunification of the two German states in 1990, the Parliament and the top offices of the government were returned to Berlin, the country's pre-war capital. However, of the 14 government ministries, six still have their headquarters in Bonn, including the Ministry of Defence. Eight ministries have their second official residence in Bonn and other important federal offices were relocated to the city on the Rhine. Bonn is also home to the United Nations Climate Change Secretariat and other 17 United Nations organizations, which together give Bonn its international character.

Please visit the official websites for more information on the city of Bonn:

[www.bonn.de](http://www.bonn.de)

[www.bonn-international.org](http://www.bonn-international.org)



© Foto: Volker Lannert/Bundesstadt Bonn

## 2. Venue of the Forum and Social Event Sites

### Venue of the Forum: UN Campus Bonn

The UN Campus Bonn is seat to 18 organizations of the United Nations. It was opened in July 2006 by then-Secretary-General Kofi Annan and Chancellor of Germany Angela Merkel and expanded in July 2013.

#### Address:

Platz der Vereinten Nationen 1, 53113 Bonn  
Tel.+ 49 (0) 228 815 2000  
<http://www.unbonn.org/>

#### Security Requirements:

Access to the venue is restricted to participants. UN security at the guard house will ask you to provide them with your passport or other official identification document from your country. Please pick up

your meeting badge at the registration desk on the ground floor.



### Welcome Reception (12<sup>th</sup> November 2018, 6 pm): Marriott Hotel Bonn

Address: Platz der Vereinten Nationen 4, 53113 Bonn, Germany.

The event takes place at Parliament Room (enter through the main entrance, then turn left).

### The Forum Dinner (15<sup>th</sup> November 2018, 7 pm): La Redoute

Address: Kurfürstenallee 1, 53177 Bonn (Bad Godesberg)

Tel. +49 228 688 988 0

<https://redoute-bonn.de/>

For 225 years, La Redoute has been one of the top destinations for exclusive events in the Bonn area. With its enchanting historical beauty, it is well-known far beyond the realms of the Rhineland.

Originally built as a ballroom and concert hall for high ranking nobility, it has a long tradition as a stunning and impressive venue for events and receptions.



© La Redoute

### 3. How to get to the Venue of the Forum

#### Getting there by car coming from Frankfurt/Hannover/Ruhrgebiet:

- A3 motorway to Bonn/Siegburg intersection
- A560 motorway towards Bonn until St. Agustin junction
- A59 motorway towards Bonn-Bad Godesberg until Bonn-Ost (42) intersection
- A562 motorway, keep right until exit (Anschlussstell) Bonn-Rheinaue
- Turn right onto Franz-Josef-Strauss-Allee towards Bonn-Rheinaue
- First exit on the right into Charles-de-Gaulle-Str.
- Follow the road and pass the Post Office Area
- When you reach the Rhine. The first exit on the left is Hermann-Ehlers-Str. You will find public parking for a fee on your right hand side.
- Once you have parked your vehicle it's a short walk alongside the UN Campus to the main visitor's entrance at Platz der Vereinten Nationen 1.

#### Getting there by car coming from the South-West of the Rhine:

- A61 motorway until Meckenheim intersection
- A565 motorway towards Bonn
- Poppelsdorf exit, towards Bad Godesberg (Bg)
- After "Reuterbruecke"-Bridge keep right and follow the road to the right into Adenauerallee
- Second exit on the left towards Heussallee
- At the second traffic lights turn right into Kurt-Schumacher-Str.
- First exit on the left into Franz-Josef-Straus-Str.
- Then use the next possibility to exit on the left and turn into Charles-de-Gaulle-Str.
- Follow the road and pass the Post Office Area
- When you reach the Rhine. The first exit on the left is Hermann-Ehlers-Str. You will find public parking for a fee on your right hand side.
- Once you have parked your vehicle it's a short walk alongside the UN Campus to the main visitor's entrance at Platz der Vereinten Nationen 1.

*Parking:* Visitors can use the public parking spaces for a fee along "Parking World Conference Center Bonn" on Charles-de-Gaulle-Str., which is very close to the UN Campus. From there it's a short walk alongside the UN Campus to the main visitor's entrance at Platz der Vereinten Nationen 1.

#### By Railway/Underground from Bonn Hauptbahnhof (central station)

- Underground (U-Bahn) line 16, 63 or 66 towards Bad Godesberg/Koenigswinter Heussallee stop, exit "Deutsche Welle"
- Follow the signage to the UN Campus.

## 4. How to get to Bonn from International Airports

Bonn is serviced by three international airports: Cologne/Bonn, Düsseldorf and Frankfurt/Main. Train timetables are available at <http://bahn.hafas.de/bin/query.exe/en>.

### From Cologne/Bonn Airport ([www.koeln-bonn-airport.de](http://www.koeln-bonn-airport.de))

Take a taxi to the venue (around 40 Euros) or take the Airport Express bus (SB 60) (8.20 Euros, please bring cash in Euros as credit card is not accepted) to Bonn central station (Hauptbahnhof). The airport bus shuttles run every 20 (at peak times) to 60 minutes between Cologne/Bonn Airport and Bonn central station and take approx. 30 min.

Airport bus shuttles: <https://en.swb-busundbahn.de/service/airport-express-sb60.html>

### From Frankfurt/Main Airport ([www.frankfurt-airport.com](http://www.frankfurt-airport.com))

It is very expensive to travel from Frankfurt to Bonn by taxi (~160 km) and we recommend you use the train. The train from Frankfurt/Main airport to Bonn takes 1-2 hours. The train station is at the AIRail Terminal right next to Terminal 1. Trains arrive at and depart from platforms 4 to 7. The train station 'Frankfurt Flughafen' is linked to Terminal 2 via buses and the Sky Line. To get there from the platform (Level 0, Area B) go up one floor, following signs to Terminal 2. When in Area B or C, use the free Shuttle Bus to get to Terminal 2. Alternatively, follow signs to the Sky Line in Hall B. This service to Terminal 2 runs at 2-minute intervals. Important: You are not permitted to take trolleys onto a Sky Line train. We recommend the high-speed train (ICE) to "Siegburg/Bonn." If you don't have a Rail&Fly ticket, make sure to buy a train ticket at the DB Travel Centre or at the ticket machines. From "Siegburg/Bonn" you can take tram 66 (Telekom Express) bound for Bonn-Ramersdorf or for Bad Honnef, depart at Bonn Hauptbahnhof / Central Station (ticket "Preisstufe 3" / 5.00 € is necessary).

### From Düsseldorf Airport ([www.duesseldorf-international.de](http://www.duesseldorf-international.de))

It is expensive to travel from Düsseldorf to Bonn by taxi (~75km) and we recommend you use the train. The SkyTrain connects the terminals to Düsseldorf airport train station (no ticket needed; approx. 10 min). If you do not have a Rail&Fly ticket to continue your trip, buy a train ticket to Bonn Hauptbahnhof (central station). There are different trains (RE, RB, MRB, IC, ICE), connections differ in price and duration (between 1 and 1.5 hours). Make sure to have your ticket before you board the train.

**Please note:** International flights landing in Düsseldorf or Frankfurt with final destination Cologne/Bonn are connected by train to Cologne/Bonn and not by air (Rail&Fly). Many travel agencies outside Germany are not aware of this so the traveller is not informed. Therefore, even if your air ticket indicates final destination Cologne/ Bonn, you may want your travel agency to double-check. If you have a Rail&Fly connection, you will have to print your train ticket at one of the DB vending machines as per the instructions on the ticket. If your ticket does not include the train to Bonn you need to purchase a ticket.

Please tag your luggage clearly with your name and the Bonn hotel address! This will be needed in case the luggage goes missing, since only the airline, not the conference organizer, is responsible in such cases.

## 5. Visa Requirements and Insurance

### Passport and visa

A valid passport is required for non-EU citizens for entry into GERMANY and the European Union. An identity card is sufficient for citizens of EU Member States. Please consult your local Consulate according to your nationality for specific details.

Advance travel planning and early visa application are important, since entry to Germany with a visa is subject to more intense scrutiny than was previously the case. We highly recommend that foreign participants contact their local embassy to find out what travel documents they will need to visit Germany.

If you do need a visa to attend the UN/Germany HLF, please apply for one as soon as possible. For more information on travel requirements to Germany, please visit the following websites:

[www.auswaertiges-amt.de/EN/Startseite\\_node.html](http://www.auswaertiges-amt.de/EN/Startseite_node.html)

[www.germany-visa.org/](http://www.germany-visa.org/)

### Insurance

Participants are advised to take out adequate personal insurance against accidents, sickness, cancellation, theft, property damage or loss etc.

## 6. Recommended Accommodation

Bonn offers a wide range of hotel rooms in various price categories. Participants of the HLF are free to choose their accommodation, and we kindly ask you to make all bookings directly with the hotel. Most hotel reservations require a valid credit card in order to guarantee the booking.

Below you find recommended hotels, which connect to the conference site via public transport (U-Bahn /Underground line 16, 63 or 66 towards Bad Godesberg/Koenigswinter, stop "Heussallee", exit "Deutsche Welle", follow the signage to UN Campus). For a limited number of rooms and for a restricted period of time, they offer special rates for the UN/Germany HLF 2018. Therefore, it is highly advisable to book your room as soon as possible.

All rates are quoted per room per night and are inclusive of VAT. Rooms can be booked directly by contacting the hotel of your choice and indicating the booking code "**HLF2018**". Please note that the hotels have different deadlines for reservations. We advise you also to check the cancellation terms with the hotel at the time of booking / reserving the accommodation.

**Attention (Sponsored Participants):** You do not need to book the hotel, as the hotel rooms are booked already for you. Your names will be provided to the organizing committee by the United Nations Office for Outer Space Affairs (UNOOSA). Please note if you arrange your own accommodation, this offer will not be valid anymore. Neither UNOOSA nor DLR will be responsible for any cancellation fees occurred due to that in the hotel booked by yourself.

**City Tax Bonn:** The cities of Bonn and Königswinter charge a tax of 5% of the gross room rates on all leisure overnight stays. Overnight stays by business travelers, freelancers or students may be exempted from the tax. For your convenience, you can fill in the following forms before you travel to Bonn and hand them over when checking-in at the hotel.

[Official form for employees](#)

[Official form for the self-employed](#)

## Bonn Marriott World Conference Hotel

### Address:

Platz der Vereinten Nationen 4  
53113 Bonn, Germany  
Tel. +49 228 280 500  
<http://wccbhotel.com/>

*There are few rooms under a special rate left, please contact Ms. Kahila Zandi ([kahila.zandi@dlr.de](mailto:kahila.zandi@dlr.de)). For additional rooms please contact directly Hotel Marriott (Tel. +49 228 280 500).*

Located in the former capital of Germany, right next to the famous Museum Mile, the Bonn Marriott World Conference Hotel awaits you with everything that you need during your stay. The Bonn Marriott World Conference Hotel combines contemporary design, memorable on-site Dining and breathtaking views from the rooms and the bar on the 17th floor.

**German speakers** can make the booking online directly via this [link](#). **Non-German speakers** will have to make the booking via

phone or e-mail using the booking code on the previous page.



© Bonn Marriott World Conference Hotel



## Intercity Hotel Bonn

### Address:

Quantiusstraße 22,  
53115 Bonn, Germany  
Tel. +49 228 926181-0  
<https://www.intercityhotel.com>

### Special rate:

86.50 € (single room), incl. breakfast

*Total: 25 rooms are available*

**Deadline for reservation requests: before 08.10.2018**

**Important Note: Reservations only via [kahila.zandi@dlr.de](mailto:kahila.zandi@dlr.de)**

Situated right next to the main station and only about a 10 minute walk from the city centre, you'll enjoy a modern and comfortable stay at IntercityHotel Bonn. Beethoven-Haus, "Sternstraße" shopping street and Münster-Carré event location are

all within walking distance, and the Rheinaue recreational area can be reached in 30 minutes on foot.



© Intercity Hotel Bonn

## AMERON Hotel Königshof, Bonn

### Address:

Adenauerallee 9  
53111 Bonn, Germany  
Tel: +49 (0) 228 / 26 01-0  
Fax: +49 (0) 228 / 26 01-529  
hotel-koenigshof-bonn.de  
[info@hotel-koenigshof-bonn.de](mailto:info@hotel-koenigshof-bonn.de)

The availability of rooms at Hotel AMERON Hotel Königshof, Bonn was limited to certain period.

The quota of rooms has expired, but rooms are still available and can be booked on request and availability at the current day price.

## Motel One Beethoven, Bonn

### Address:

Berliner Freiheit 36  
53111 Bonn, Germany  
Tel: +49 (0) 228 / 972 7860  
[Homepage Motel One Beethoven](http://www.motel-one.com)  
[bonn-beethoven@motel-one.com](mailto:bonn-beethoven@motel-one.com)

The availability of the rooms under a special price at Motel One Beethoven was limited to certain period.

The quota of rooms has expired. There are no more rooms available at this hotel.

Discover Bonn from its most beautiful side during your stay in our lovely hotel rooms & suites with amazing views over the river Rhine.



© Ameron Hotel Königshof

Stay in this newly opened hotel near to the heart of Bonn, with the Rhine, the central station and the nightlife of the city all in walking distance.



## 7. General Information

**Public Transport in Bonn:** Please bring cash in Euros for the purchase of tickets as credit cards are not accepted. One-way tram and underground tickets within Bonn are "1b CityTickets" (2.80 €); we recommend to buy a "4er Ticket" (a strip of 4 tickets, 11.30 €). Each journey requires validation using a machine on the underground/tram. You may also purchase the 1b "Wochenticket" (valid for all travels within Bonn city limits for the duration of one week, 25.40 €). Tickets for the Deutsche Bahn can be purchased at "DB Reisezentren" at the train stations and at the airport or at ticket machines (credit cards accepted). More information on schedules, costs and reservations can be found on the Deutsche Bahn website: [www.bahn.de](http://www.bahn.de)



**Bonn Taxi Service** : Tel.: +49 (0) 228 55 55 55 E-Mail: [info@taxibonn.de](mailto:info@taxibonn.de)

**Temperature:** In the Cologne/Bonn Region in November is averages 10 °C (50 °F).

**Local time:** The time zone in Bonn is GMT+1

**Voltage:** 220-240 Volts electricity, primary socket types are Europlug, Schuko.

**Language:** The official language of the High Level Forum is English. Although the official language in Germany is German, most people understand and speak English.

**Currency:** The German currency is EURO. Most hotels, restaurants and shops accept international credit cards, but make sure to carry some cash (~50-100 EURO) with you as there are still many areas of public life where credit cards are NOT accepted (especially street food stores and bars). 1 EURO (€) ≈ 1,23 USD (\$) (as of March 2018). Bank hours vary, but most are open only in the morning and close between 1 and 2 PM.

#### **In case of emergencies:**

Police: Tel. 110

Fire brigade: Tel. 112

Emergency doctor / ambulance: Tel. 112

Telephone information service:

Tel. 11833 (national)

Tel. 11834 (international)

## **Hospitals in Bonn:**

St. Marien Hospital  
Robert-Koch-Straße 1  
53115 Bonn  
Tel.: (+49) 228 / 5050

St. Elisabeth Hospital  
Prinz-Albert-Straße 40  
53113 Bonn  
Tel.: +49(0)228/5080

St. Petrus Hospital  
Bonner Talweg 4-6  
53113 Bonn  
Tel.: +49 (0)228 506 – 0  
Fax: +49 (0)228 506 – 2150  
E-Mail: [info@gk-bonn.de](mailto:info@gk-bonn.de)

St. Johannes Hospital Kölnstr.  
54, Zentrum  
53111 Bonn  
Tel.: +49(0)228 701 0  
Fax: +49(0)228 701314  
[www.johannes-hospital-bonn.de](http://www.johannes-hospital-bonn.de)

See also <http://www.bonn-international.org/living-in-bonn/medical-care/hospitals.html>

**Mobile Phone Manners:** As a courtesy to other attendees, please observe good mobile phone manners. When attending sessions, please turn off your mobile phone and other wireless communications or use the silent notifications options. If you must take a call, please step out of the room rather than disrupting the event. Thank you for your cooperation.

**WIFI:** The Forum Venue Bonn UN Campus offers free WIFI to all participants. Passwords will be announced on-site.

**Disclaimer:** The participants of the international conference come from different countries including countries which are under very extensive United Nations' Embargoes which comprise even dual use goods listed in e.g. the EU Dual Use Regulations. We therefore strongly recommend all participants who present scientific results or know-how on this conference to assure before presenting results which are new and not previously published that the respective results are not under any United Nation Embargo or any applicable embargo regulation as e.g. EU embargo regulations, that the results are not listed on the European list of Dual-use-goods and if so to get any necessary export licenses before presenting the results. DLR cannot take over any responsibility or

liability for compliance with export control laws and regulations by the conference participants from other institutions and organizations who present their results. They are themselves responsible and liable for their compliance with the applicable European export control laws.

## **8. Organizing Committee**

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